

The cover features two large, abstract, blue shapes that resemble stylized leaves or petals. One is in the top right corner, and the other is in the bottom left corner, both pointing towards the center. The background is white.

PRESS

OFFICIAL HANDBOOK

Press role:

A press is responsible for the documentation of the whole conference through photography and videography. They ensure appropriate coverage and behavior throughout the conference, without disrupting council procedures.

Do's & Don'ts:

Do's:

- **Maintain professionalism and submit on time**
- **Communicate effectively with your team**
- **Take high-quality photos and videos**
- **Avoid bias**

Dont's:

- **Disrupt committee sessions**
- **Record any participant without their consent**
- **Miss deadlines**
- **Engage with arguments and conflicts between participants**

Expected behavior:

- **Treat all participants with respect**
- **Work collaboratively with your teammates**
- **Ensure all pictures are professional and appropriate**

Submission Guidelines:

- **All photos must be uploaded to the shared drive, and videos to the shared album.**
- **Organize files clearly, indicating the council, to ensure easy access.**
- **Do not delete or modify original files without approval from the Head of Press.**

In Case of Issues:

- **If any technical difficulties or other issues arise during the conference, inform the Head of Press immediately. Avoid addressing the problem on your own during sessions to ensure smooth and professional handling.**

Policies:

- 1. Enter and exit councils quietly so you don't disturb the proceedings.**
- 2. Avoid distracting or interrupting delegates during sessions.**
- 3. If you see someone taking photos or videos who isn't part of the Press Team, let the chair or Head of Press know immediately.**
- 4. Always behave professionally and treat delegates, chairs, and fellow press members with respect.**
- 5. Follow any instructions from the chair or conference staff promptly and respectfully.**